



Drummond Real Estate Rentals Pty Ltd
ABN 18 566 150 227
588 Stanley Street, Albury 2640
P: 02 6041 5755 F: 02 6021 7043
E: rentals@drummondrealestate.com.au
W: www.drummondrealestate.com.au

TENANCY APPLICATION

ADDRESS	WEEKLY RENT \$
TERM OF LEASE - 6 MONTHS / 12 MONTHS	PROPOSED START DATE
NO. OF OCCUPANTS - ADULTS CHILDREN	AGES OF CHILDREN
PETS - YES / NO IF SO, PLEASE SPECIFY	DO YOU OWN A LAWNMOWER YES / NO

APPLICANT

FULL NAME – MR/MRS/MISS/MS

DATE OF BIRTH	LICENCE NO.	SMOKER YES / NO
PHONE:	MOBILE NO.	EMAIL ADDRESS:

PRESENT ADDRESS

NAME OF LANDLORD/AGENT/PARENT	PHONE	
HOW LONG THERE?	RENT PAID \$	WHY ARE YOU VACATING?

PREVIOUS ADDRESS

NAME OF LANDLORD/AGENT/PARENT	PHONE	
HOW LONG THERE?	RENT PAID \$	APPROX VACATE DATE?

OCCUPATION

UNIVERSITY / TAFE	
EMPLOYERS NAME	PHONE
EMPLOYERS ADDRESS	PERIOD EMPLOYED

REFERENCE (not a relative)

PHONE
RELATIONSHIP TO REFEREE

EMERGENCY CONTACT

PHONE

ADDRESS

Note

- (1) Incomplete/incorrect or false information may lead to the rejection of the application.
- (2) The owner reserves the right to accept more than one application for a rental property.
- (3) This office uses the Tenancy Information Centre of Australia (TICA).
- (4) The property is let subject to the Landlords approval.
- (5) Rent commences from the start date on the lease whether or not possession has been taken of the premises.
- (6) All rent and bond must be paid before keys are made available.

I solemnly declare that this information is correct to the best of my knowledge at the time of completion and understand the requirement to sign the Disclosure Statement and Consent Form and the Privacy Consent.

SIGNATURE OF APPLICANT

DATE

In the event that your application is not successful, there is no requirement under the Residential Tenancies Act that requires this agency to give you a reason.

IMPORTANT NOTICE

Each applicant must supply at least one of the following from each group

- | | |
|---|--|
| A Drivers Licence or
Passport or
Copy of Birth Certificate | B Copy of Utility Bill (current address)
Electricity/Gas Bill
Bank or Credit Card statement |
| C Current Payslip or
Centrelink Income Statement or Bank Statement | D If you own your property
Rate Notice or
Certificate of Title or
Insurance details |
| E If you rent a property
Rent receipt or
Rent Ledger or
Copy of Lease Agreement | |

DISCLOSURE STATEMENT AND CONSENT FORM

PRIVACY DISCLOSURE STATEMENT of DRUMMOND REAL ESTATE RENTALS PTY LTD

588 Stanley Street, Albury. Ph: 02 6041 5755 Fax: 02 6021 7043

Drummond Real Estate Rentals Pty Ltd are bound by the National Privacy Principles and we collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your referees. We will also check whether any details of tenancy defaults by you are held on a tenancy default database. We use the database operated by TICA Default Tenancy Control Pty Ltd. You can find out more information about this database on website www.tica.com.au. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which the application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other properties at your request.

If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property, or if considered, may be rejected.

PRIVACY STATEMENT

I, the applicant, acknowledge that I have read the Privacy Notice of Drummond Real Estate Rentals Pty Ltd and I authorise them to collect information about me from:

1. My current/previous letting agents or landlords
2. My personal referees
3. My current employer
4. Tenancy Default Database (TICA). I authorise Drummond Real Estate Rentals Pty Ltd to disclose to TICA details about any defaults by me under the tenancy to which the application relates. I authorise Drummond Real Estate Rentals Pty Ltd to disclose the personal information it collects about me to the owner of the property, even if the owner is a resident outside of Australia.

SIGNATURE OF APPLICANT

DATE

INGOING COSTS

Bond (4 weeks rent)	\$
First 2 weeks rent	\$
Lease preparation fee	\$ 15.00
TOTAL PAYABLE	\$

OFFICE USE ONLY

ID Checklist Passed	<input type="checkbox"/>	TICA check completed	<input type="checkbox"/>
Employment details confirmed	<input type="checkbox"/>	Name _____	Date/Time _____
Previous Agents or Landlord	<input type="checkbox"/>	Name _____	Date/Time _____
Landlord contacted	<input type="checkbox"/>	Name _____	Date/Time _____
Checked by		Accepted <input type="checkbox"/>	Rejected <input type="checkbox"/>